



## Executive

**Monday, 26 July 2010 at 7.00 pm**

Committee Rooms 1, 2 and 3, Brent Town Hall, Forty Lane, Wembley, HA9 9HD

### Membership:

#### Lead Member Councillors:

#### Portfolio

John (Chair)	Leader of the Council
Butt (Vice-Chair)	Deputy Leader of the Council
Arnold	Lead Member for Children and Families
Beswick	Lead Member for Crime Prevention and Public Safety
Crane	Lead Member for Regeneration and Economic Development
Jones	Lead Member for Human Resources and Diversity, Local Democracy and Consultation
J Moher	Lead Member for Highways and Transportation
R Moher	Lead Member for Adults, Health and Social Care
Powney	Lead Member for Environment, Planning and Culture
Thomas	Lead Member for Housing and Customer Services

**For further information contact:** Anne Reid, Principal Democratic Services Officer  
020 8937 1359, [anne.reid@brent.gov.uk](mailto:anne.reid@brent.gov.uk)

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[www.brent.gov.uk/committees](http://www.brent.gov.uk/committees)

**The press and public are welcome to attend this meeting**

# Agenda

Introductions, if appropriate.

Apologies for absence and clarification of alternate members.

**Item** **Page**

**1 Declarations of personal and prejudicial interests**

Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda.

**2 Minutes of the previous meeting** 1 - 10

**3 Matters arising (if any)**

**4 Deputations (if any)**

## Children and Families Reports

**5 Determination of proposals for the alteration (expansion by one form entry) of Park Lane Primary School** 11 - 30

This report seeks the Executive's determination of the statutory proposals (published on 20 May 2010) for the alteration of Park Lane Primary School with the net effect that the school expands to a 2fe school. The report also requests an exemption from contract standing orders in relation to the appointment of a structural engineer to design the expansion scheme.

*(Appendix circulated separately)*

**Ward Affected:**

Alperton;  
Preston;  
Sudbury;  
Tokyngton;  
Wembley  
Central;

**Lead Member:** Councillor Arnold

**Contact Officer:** John Christie, Director of  
Children and Families

Tel: 020 8937 3130 [john.christie@brent.gov.uk](mailto:john.christie@brent.gov.uk)

**6 Brent Transport Service approval for procurement of managed service contract staff** 31 - 44

This report requests approval to invite tenders in respect of a 'Managed Services for the Supply of Staff Services' contract for Brent Transport Services, as required by Contract Standing orders 88 and 89, to commence in April 2011.

**Ward Affected:**

All Wards;

**Lead Member:** Councillor Arnold

**Contact Officer:** John Christie, Director of

## Housing and Community Care Reports

### 7 Criteria for transport services 45 - 56

This report seeks approval for an Eligibility Policy which provides clear criteria for access to transport provision and promotes the adoption of alternatives, including the provision of independent travel training, which reflect the needs of the individual and help to promote greater independence.

**Ward Affected:** All Wards;  
**Lead Member:** Councillor R Moher  
**Contact Officer:** Lance Douglas, Quality and Support  
Tel: 020 8937 4048 lance.douglas@brent.gov.uk

### 8 Modernisation of Direct Services 57 - 82

The Direct Services Review is part of Adult Social Care Transformation. The Day Opportunities Strategy has been developed through this review. The Strategy aims to improve the provision of direct services provided by the Council to vulnerable people and provide better value for money. The report identifies the need to consult on the strategy with service users, carers and stakeholders. The report also highlights the immediate problems with Stonebridge day centre. The day centre is no longer fit for purpose and requires £150,000 immediate structural repair work followed by an ongoing programme of remedial work.

**Ward Affected:** All Wards;  
**Lead Member:** Councillor R Moher  
**Contact Officer:** Alison Elliott, Adult Social Care  
Tel: 020 8937 4230 alison.elliott@brent.gov.uk

## Environment and Culture Reports

### 9 Soil conditions investigations at St Raphael's and Brentfield estates 83 - 90

Benzo-a-pyrene levels that may pose a significant possibility of significant harm have been identified in three areas, two areas of St Raphael's Estate and one in Brentfield estate. It is imperative that we apply to Environment Agency for remediation assessments works (consisting of structural, utilities and ecological surveys) funding in July 2010. The results of these surveys are required prior to applying for remediation treatment funding. If the application is successful, the provision will be made by The Environment Agency in September/October 2010. We intend to apply for remediation treatment (removal and replacement of contaminated soil) funding when the next window opens in November 2010. The Environment Agency anticipates that £10 million allocation

(recently reduced from 17.5 million) will continue to be provided by central government but cannot confirm this until after the Comprehensive Spending review in October 2010.

**Ward Affected:**  
Stonebridge;

**Lead Member:** Councillor Powney  
**Contact Officer:** Yogini Patel, Environmental Health  
Tel: 020 8937 5262 [yogini.patel@brent.gov.uk](mailto:yogini.patel@brent.gov.uk)

## Central Reports

### 10 Transition Services Task Group

91 - 94

The Transitions Services Task Group report has been considered and agreed by the Overview and Scrutiny Committee. This report presents the task group's work to the Executive for approval. The Overview and Scrutiny Committee established the Transitions Services Task group to look at the services in place for vulnerable young people in Brent aged 16 to 25.

*(Appendix circulated separately)*

**Ward Affected:**  
All Wards;

**Contact Officer:** Andrew Davies, Policy and Regeneration  
Tel: 020 8937 1359  
[andrew.davies@brent.gov.uk](mailto:andrew.davies@brent.gov.uk)

### 11 Budget Strategy 2011/12 to 2014/15

95 - 112

This report sets out the financial prospects for the Council for the next four years within the context of unprecedented reductions in funding for local authorities. It seeks Executive approval for the overall budget strategy based on the One Council Programme. This aims to deliver cost reductions through a planned and strategic approach to service provision. This will be mindful of the priority objectives which will be set out in the new Corporate Strategy.

**Ward Affected:**  
All Wards;

**Lead Member:** Councillor John  
**Contact Officer:** Duncan McLeod, Director of Finance and Corporate Resources  
Tel: 020 8937 1424  
[duncan.mcleod@brent.gov.uk](mailto:duncan.mcleod@brent.gov.uk)

### 12 Relocation of Albert Road Day Care Centre

113 -  
120

This report informs Members of the progress to date in the provision of new facilities for Adult Day Care and seeks approval to the revised cost of the project. This report also seeks approval of the variation of the Council's lease with Gujarati Ayra Association London (GAA London).  
*(Appendix also below)*

**Ward Affected:** Kenton; Kilburn;  
**Lead Member:** Councillor Butt  
**Contact Officer:** Richard Barrett, Property and Asset Management  
Tel: 020 8937 1334 richard.barrett@brent.gov.uk

**13 Brent Engagement Strategy** 121 - 124

This report presents Executive members with a draft of the new Community Consultation, Engagement and Empowerment Strategy – the Brent Engagement Strategy 2010/14. This strategy replaces the Community Consultation and Engagement Strategy 2006/09.

**Ward Affected:** All Wards;  
**Lead Member:** Councillor Jones  
**Contact Officer:** Owen Thomson, Head of Consultation  
Tel: 020 8937 1055  
owen.thomson@brent.gov.uk

**14 Performance and Finance Quarter 4, 2009-2010** 125 - 152

This report summarises Brent Council's spending, activity and performance in Quarter 4, 2009/10 and highlights key issues and solutions to them. It takes a corporate overview of financial and service performance and provides an analysis of high risk areas. The report is accompanied by appendices providing budget, activity and performance data for each service area, the Local Area Agreement, ring fenced budgets and the capital programme. Vital Signs trend data and graphs are also provided along with the council's overall budget summary. The report also contains details of the recent government announcements reducing various grants to the council and asks the Executive to agree action to balance the revenue budget.

*(Appendices A-F circulated separately)*

**Ward Affected:** All Wards;  
**Lead Member:** Councillor John  
**Contact Officer:** Phil Newby, Director of Policy and Regeneration  
Tel: 020 8937 1032 phil.newby@brent.gov.uk  
Director of Finance and Corporate Resources  
Tel: 020 8937 1290  
duncan.mcleod@brent.gov.uk

**15 Reference of item considered by Forward Plan Select Committee** 153 - 158

The Forward Plan Select Committee at their meeting on 8 July referred the following items considered at the meeting of the Executive in June for further consideration:

- enforcement of Moving Traffic and Parking Contraventions by means of CCTV cameras
- Main Programme Grant – funding for organisations providing regeneration, crime and community safety services (three year funding)

*Extract from minutes attached*

## 16 Any Other Urgent Business

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order 64.

## 17 Exclusion of Press and Public

The following item is not for publication as it relates to the following category of exempt information as specified in the Local Government Act 1972 namely:

Information relating to the financial or business affairs of any particular person (including the authority holding that information).

### **APPENDIX**

**Learning Disability Resource Centre – relocation from Albert Road, South Kilburn to John Billam Playing Fields, Woodcock Hill, Kenton**

*(Report above refers)*

**Wards affected:**  
Kenton;  
Kilburn;

**Lead Member:** Councillor Butt  
**Contact Officer:** Richard Barrett,  
Property and Asset Management  
Tel: 020 8937 1334  
richard.barrett@brent.gov.uk

**Date of the next meeting: Monday, 11 August 2010**



- Please remember to **SWITCH OFF** your mobile phone during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.
  - Toilets are available on the second floor.
  - Catering facilities can be found on the first floor near The Paul Daisley Hall.
  - A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge